

STORAGE FACILITY ACCESS POLICY

Storage facility hours are Monday through Friday, 8:30 am to 4 pm, excluding holidays.

-Administrative fee includes but not limited to preparing detailed narrative of the recovery performed, preparing information gathered for proper preparation of an invoice, interact with operator of the vehicle involved or owner at impound yard, escort person or persons to view vehicle and retrieve belongings, interact with insurance appraiser and escort same into storage yard, interact via telephone with insurance company representatives, faxing/emailing recovery invoices to adjusters and customers, assist in removing vehicle on pick up date.

- Nothing will be removed from a vehicle without the registered owner or written consent from registered owner.

- Rented vehicles will not be released without the consent of the register owner despite any pre-existing rental agreements.

- Lower rates may be charged at the discretion of Abe's Auto Service Inc.'s management.

-Only vehicle owner, licensed insurance appraisers or adjustors, or police officials are allowed access to storage facilities. No other persons will be allowed access to the storage facilities without permission from the vehicle owner. (Exceptions will be made with trucking companies; in these cases the driver will be given access with written permission from the trucking company.)

-Items needed for a traffic stop tow to be released from storage yard:

-Valid driver's license (Two licensed drivers if impounded for a license violation)

-Proof of vehicle ownership

-Valid vehicle registration

Valid insurance

- Vehicles needing towed out may only be towed out by properly insured tow trucks. Proof of workers comp insurance and general liability must be presented at time of pick-up. If insurance cannot be presented, the vehicle will not be released.

- All traffic violation/police impound tows must be paid in cash.

- Not responsible for personal belongings left for more than 20 days. Vehicles left longer than 20 days will be considered abandoned and processed as such in accordance with Pennsylvania law.

- Vehicles and belongings may be retrieved during normal business hours upon payment

of charges and or insurance claim number. There will be a \$200 gate fee for any time other than normal business hours.

- Only vehicle owners or their designate are allowed into the storage yard. No one under the age of 16 will be admitted to the storage yard.

- Access to the storage yard requires closed toed shoes.

- Vehicle parts will not be allowed to be removed from vehicles.

- Abe's Auto Service Inc. is not responsible for any injury that may occur while on premises.